

Lehigh Library Trustee Board Meeting

September 9, 2024

The Lehigh Library Board Meeting was called to order by 5:33 by President Dian Nowel. Present: Dian Nowell, Chelsea Stanley, Doug Dellachiesa, Erin Murray, Late: Emily Murray

Motion made to approve the agenda by Doug, seconded by Dian motion passed

Motion was made to approve the Minutes of the last meeting by Doug, seconded by Chelsea, motion passed.

Bills were reviewed by the board and motion was made to approve the bills by Dian, seconded by Doug, motion passed.

Correspondence: The State Library is discontinuing the email service they are currently providing and will begin phasing it out. Director has opened a Gmail account to replace it. Brownstone Book Fund, Iowa was selected to have 100 size A & B libraries receive 100 children's books at no charge. Director completed the application form and is awaiting notification of our acceptance.

Consent Agenda: Who-Fi numbers went down, normal occurrence for Fall. Checkouts: 86, Check-ins: 90, 6 renewals and 70 items were added. Bridges/Overdrive: 27 Checkouts and 6 unique users. Motion was made to approve the agenda by Doug, seconded by Dian, motion passed.

Unfinished business:

Programing update: 8 Children signed up for Early out program. Director went over the rules with the children at the start of first program, if a child is not registered, they will not be participating. 5 people signed up for the 9/10 Craft night. There is a company out of Missouri that does the dinosaurs. They have a larger program for about the same price as the company out of Indiana. Decision regarding which company we will use will be made after the quote is given to us.

Policy Review: The board was given copies of our current Collection Development Policy and accompanying forms. The board was also given copies of our current Patron Suggestion/Grievance Policy and accompanying forms to review. Board felt we should keep the policy to be safe. motion was made to adopt the updated policies and accompanying forms by Doug, seconded by Emily. Motion passed.

Board Resignation: Beth turned in her official resignation and though we are sad to see her leave we understand her situation. Motion to accept Beth's Resignation from the board effective immediately made by Emily, seconded by Chelsea, motion passed and

was brought to the City Council.

New Business:

Board applications, None

Chelsea was nominated as the new secretary and agreed to take over duties with the next meeting. The Director will do the minutes this month. Nomination was made by Dian, seconded by Doug, agreed on by all and Chelsea accepted.

Upcoming Holiday Closures: The library will be closed on the following days for upcoming holidays.

- Monday November 11th Veteran's Day, Board will still meet at 5:30pm in the library
- Saturday December 14th Director vacation day
- Wednesday December 25th Christmas Day
- Tuesday December 31st New Year's Eve
- Wednesday January 1st New Year's Day

Next meeting will be October 14th at 5:30pm in the library

Motion made to dismiss the meeting by Emily, seconded by Chelsea. Motion passed.

Meeting dismissed at 5:57.

Respectively submitted,

Erin Murray